

MUNICIPAL CORPORATION BATHINDA

TENDER DOCUMENT

ANIMAL BIRTH CONTROL (ABC) PROGRAMME OF STRAY DOGS

**IN THE JURISDICTION OF
MUNICIPAL CORPORATION, BATHINDA**

Issued By

Municipal Corporation Bathinda

Email: cmcbathinda@gmail.com

Website: www.mcbathinda.com

E-Tender Website : eproc.punjab.gov.in

MUNICIPAL CORPORATION, BATHINDA

E-tender No MCB/2026-27/017

eproc.punjab.gov.in

No. **785**

Date **..24.07.2026**

NOTICE INVITING TENDER

For and on behalf of the Commissioner, Municipal Corporation, Bathinda, Corporation Engineer, Municipal Corporation, Bathinda invites e-tenders on double bid (Technical & Financial Bid) system from registered Firms/ Agencies/ NGO's/ Organizations/ Contractor having experience in the area of expertise **to carry out the work of ABC-ARV (Animal Birth Control/Anti Rabies Vaccination) of stray dogs in Municipal Corporation, Bathinda.**

The other details and terms/conditions are contained in the NIT document and can be had from the official e-tendering portal of Punjab Govt. **www.eproc.punjab.gov.in** or in the office of undersigned.

S. No.	Name of Work	Cost of document (In Rs.)	EMD (In Rs.)	Time for completion
1	To carry out the work of ABC-ARV of stray dogs in Municipal Corporation, Bathinda	1000/-	Rs. 1.65 lac	6 Months

- Rates shall be written inclusive of all taxes etc.

Date and time schedule: -

Sr. No.	Last date & time of online sale/ submission of Bidding Document	Opening of Technical Bid Documents	Opening of Financial Bidding Documents
1	07.08.2026 11.00 Hrs.	07.08.2026 12.30 Hrs.	After Technical Evaluation.

For participating in the above e-tendering process, the contractors shall have to get themselves registered with **eproc.punjab.gov.in** and get user ID and Password. Class -3 digital signature is mandatory to participate in the e-tendering. For any clarification/difficulty in e-tendering process flow, please contact on 0172-2970263, 0172-2970284.

- ❖ Interested bidders can purchase the tender documents online from website **eproc.punjab.gov.in**.

1. Earnest money shall be paid in online mode only

Or as per latest notification/amendment dated 2.12.2025 of Punjab Govt. in Punjab Transparency in Public Procurement Rules, 2022 which is reproduced as.



Bid submission: "Bid Security and tender fee may be obtained in the form of insurance surety bonds, or bank guarantee (including e Bank Guarantee) issued or confirmed by any of the Scheduled Banks (as defined in section 2 (e) of the Reserve Bank of India Act 1934 or in the electronic format online (NEFT/RTGS/Internet banking) or any other online mode available on e-procurement portal. Bid security/EMD in the form of insurance surety bond or bank guarantee shall be submitted online only and insurance surety bonds or bank guarantee shall not be accepted in physical form. In case of exemption of Bid Security, the scanned copy of the document in support of exemption will have to be uploaded by the bidder during bid submission. For more information, the bidders shall refer to the instructions provided on the e-Procurement Portal's Website under Bidders Manual Kit.

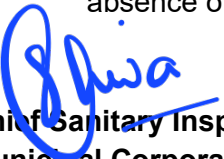
Further, recognized Micro and Small enterprises (MSEs) and Startups are exempted from payment of Bid Security, Subject to submission of valid registration /Udyam certificate verified by the General Manager, District Industry Centre of the concerned district, confirming the units locations within Punjab and its MSE status or registered Startup with Department of Industries and Commerce, Government of Punjab and must submit a Bid Security Declaration accepting that if they withdraw or modify their bids during period of validity, they will be suspended for the time specified in the tender documents"

"(c) Bid Security and tender fee may be obtained in the form of insurance surety bonds, or bank guarantee (including e Bank Guarantee) issued or confirmed by any of the Scheduled Banks (as defined in section 2 (e) of the Reserve Bank of India Act, 1934 or in the electronic format online (NEFT/RTGS/Internet banking) or any other online mode available on e-procurement portal. Bid security/EMD in the form of insurance surety bond or bank guarantee shall be submitted online only and insurance surety bonds or bank guarantee shall not be accepted in physical form.

(d) Further, recognized Micro and Small enterprises (MSEs) and Startups (recognized by the Department of Industries and Commerce, Government of Punjab) are exempted from payment of Bid Security, subject to submission of valid registration or Udyam certificate verified by the General Manager, District Industries Centre of the concerned district, confirming the units locations of units within Punjab and its MSE status or registered Startup with the Department of Industries and Commerce, Government of Punjab and must submit a Bid Security Declaration accepting that if they withdraw or

modify their bids during period of validity, they shall be suspended for the time specified in the tender documents"

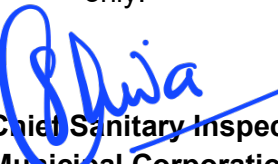
- ❖ Processing fee will only be accepted through Net Banking (Direct Debit) and IPG (Credit/Debit card).
- ❖ All the payments (EMD & Tender form cost) and related document will be accepted online only.
- ❖ Bidders/Contractors/tenderers can access tender documents on the website mentioned above, fill them and submit the complete tender document into electronically on the website. Bidders/Contractors shall attach scanned copies of all the documents, i.e. Earnest Money, Processing Fee, Tender cost fee and certificates/documents as required in terms and conditions.
- ❖ Corrigendum/Addendum/Corrections, if any will be posted on the website only.
- ❖ NIT and Terms and conditions have been/uploaded on website (eproc.punjab.gov.in), agencies should note that online tenders should only be submitted at the aforesaid website eproc.punjab.gov.in as per the details/instructions uploaded therein.
- ❖ NIT, Terms and conditions can be seen in the office of Municipal Corporation on any working day.
- ❖ All legal proceedings in connection with the contract shall be subject to the territorial jurisdiction of the civil courts at Bathinda only.
- ❖ For any other query bidders can contact the undersigned office on any working day.
- ❖ Agency should compulsorily upload the scanned copy of document such as PAN No, GST No., EPF No., ESIC No., Self Declaration that the Firms/ Agencies/ NGO's/ Organizations/ Contractor has not been blacklisted till the publication of tender notice, Identity proof, Capacity Certificate, should be submitted in Technical Bid. In case of absence of any of the above document, the bidder shall lose eligibility.


**Chief Sanitary Inspector
Municipal Corporation
Bathinda**


**Corporation Engineer,
Municipal Corporation,
Bathinda**

TERMS & CONDITIONS:
&
INSTRUCTION TO BIDDERS REGARDING TENDERING PROCESS

1. The Bids shall be submitted only online on given portal on or before 07.08.2026 up to 11.00 Hrs. at www.eproc.punjab.gov.in.
2. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
3. The scanned copies of original instruments in respect of technical bid along with other relevant documents must be submitted online only.
4. The Commissioner, Municipal Corporation Bathinda reserves the right to cancel or reject any tender without assigning the reason thereof at any stage of tendering.
5. Dispute if any shall be discussed and mutually settled and in case of disagreement the same shall be referred to Commissioner, Municipal Corporation, Bathinda.
6. If the decision of the Commissioner, Municipal Corporation, Bathinda is not acceptable to any of the party, the same shall be referred to the court subject to Jurisdiction of Bathinda only.


Chief Sanitary Inspector
Municipal Corporation
Bathinda


Corporation Engineer,
Municipal Corporation,
Bathinda

Tender Document for Carry out the work of ABC (Animal Birth Control) of stray dogs in Municipal Corporation, Bathinda

Standard Bidding Document

NIT To carry out the work of ABC-ARV of stray dogs in Municipal Corporation, Bathinda.

INSTRUCTIONS TO BIDDERS

1. GENERAL: -

1.1. The present tender is being invited **To carry out the work of ABC of stray dogs in Municipal Corporation, Bathinda.**

2. Bidding Procedure

2.1. To be qualified for the work, Firms/Agencies/NGO's/Organizations/Contractor should meet the following requirements:

- (a) Any NGO/agencies (bidder) working in the field of Animal Welfare/related activities including ABC surgery of stray dogs in India and having the office in India is eligible to submit the Bids.
- (b) The bidder should be well aware/conversant with the methodologies of carrying out ABC surgery and census/survey and of street dogs, as per the SOP published by AWBI.
- (c) The bidder should have carried out collectively minimum 2000 ABC surgeries of stray dogs in any last 5 years.

Along with the documentary proof in support of above requirements, bidder shall provide the following documents:

- (i) Copy of Registration with AWBI or SAWB which should be valid at the time of bid submission, and in case of consortium the registration of lead member shall be mandatory.



- (ii) Copy of the Registration Certificate/ Trust Deed (Registration under FCRA or Society Registration Act/ Trust Act or any other act) of the applicant organization/NGO/agencies.
 - (iii) Written Consent that in this ABC Program same Catching Technique, Transportation Protocols, De-wormers, Vaccines, Drugs, Suture Material, Anesthetic Protocol, Surgical Protocol, handling & Maintenance of dogs shall be followed as per the "*Standard Operative Procedure for Sterilization of Stray Dogs under The Animal Birth Control Program*" published by AWBI (**See Technical Bid Form-II**).
 - (iv) Written consent from the bidder that they shall deploy minimum 2 teams each team consisting of minimum 01 Qualified Veterinary Doctors having collective experience of not less than 1000 ABC Surgeries of stray dogs, 02 Paravets & 4 dog Catchers and one dog van. The firm shall provide the CVs of the concerning minimum 2 doctors which are to be deployed at the work. These **Veterinary Doctors/ Practitioners should have** registration with the State Veterinary Council or Veterinary Council of India. (**See Technical Bid Form-II**).
 - (v) Copy of AVERAGE ANNUAL TURNOVER of Accounts for the last 3 years issued by Chartered Accountant showing minimum value of Rs 32 Lakh.
 - (vi) Bidder shall submit written consent for bid validity of 4 months (**See Technical Bid Form-II**).
 - (vii) The bid shall be online. Each page of this document signed and stamped to confirm the acceptance of the terms and conditions of the tender by the bidder by attaching scanned copy.
- 2.2. Bidders are requested to visit the website regularly for clarifications / further information or Addendum to the Bidding Document.
- 2.3. The Employer will not be responsible for any costs or expenses incurred by Bidders in connection with the preparation or delivery of Bids.



- 2.4. The hazards/unfavorable incidents of any kind which the eligible bidders come across while carrying out the survey and at **any stage of work** of the stray/street dogs (after this work is awarded to the eligible bidder) would be at the risk and cost of that bidder.
- 2.5. The Employer reserves the right to cancel any or all bids at any stage of the process without assigning any reasons thereof to the concerned bidder(s).

3. Background

- 3.1. All of the stray dog population (estimated 5000 numbers) is to be surgically Sterilized & Vaccinated within the contract period of 6 months. In this Mass Scale ABC Program, only those Material, Anesthetic Protocol, Surgical Protocol, handling & Maintenance of dogs shall be followed which confirms the *"Standard Operative Procedure for Sterilization of Stray Dogs under The Animal Birth Control Program"* published by AWBI.
- 3.2. The ABC Campuses shall be provided to bidder including Operation Theater + Kennels + Well Constructed Rooms + other basic infrastructure like Operation Tables, Drip Stands, Autoclave and Basic Furniture (as available with the Deputy Director, Animal Husbandry, Bathinda).

4. Scope of Work

- 4.1. Carrying out ward wise census/survey of street/stray dogs in MCB as per approved methodologies. **10%** of the survey data will be verified by the MCB authorities using random selection method. In case discrepancy of more than **20 %** is found in the survey data, the MCB authorities has the right to reject the survey done either partially or fully, and the service provider need to undertake the survey work again to the satisfaction of the MCB authorities.
- 4.2. The bidder shall deploy minimum 2 teams each team consisting of minimum 01 Qualified Veterinary Doctors having collective experience of not less than 1000 ABC Surgeries of stray dogs, 02 Paravets, 4 dog Catchers and one dog van. These numbers are minimum and indicative only. The agency has to meet the given timelines / target of sterilization of 1000 dogs per month by deploying even more staff but in no case time limit / target shall be extended.



- 4.3. Suitable number of Dog vans will be provided by the agency. These dog vans will be operated by the bidder. All expenses pertaining to operation & maintenance including POL, tyres & tubes etc. and drivers, of these dog vans will be borne by the bidder.
- 4.4. All machines, equipments, medicines, vaccines and other consumables required for running the program shall be arranged by the bidder.
- 4.5. The entire work shall be carried out strictly in accordance with the Animal Birth Control Rules, 2023, Prevention of Cruelty to Animals Act, 1960, all directions of Supreme Court of India, all directions issued by Animal Welfare Board of India (AWBI), Government of India, Government of Punjab and any amendments issued during the contract period.
- 4.6. It shall be the responsibility of the bidder to carry out:-
- a) catching the street/stray dogs;
 - b) transport up to the ABC campuses;
 - c) pre & post operative feeding/ care of stray dogs,
 - d) mass scale ABC Surgery & Anti Rabies Vaccination and de-worming complete in all respect as per ABC SOP published by AWBI;
 - e) re-transport the dogs from ABC campuses back to their original street/location.
- 4.7. MCB authorities will provide electricity and water facility in the ABC campuses. However, the recurring electricity charges shall be borne by the agency and water charges shall be borne by the employer.
- 4.8. The bidder will carry out nearly 5000 (five thousand) ABC surgery including post-operative care in MCB jurisdiction.
- 4.9. The bidder shall attempt to achieve zero mortality; however, the mortality rate must not exceed 0.5%, otherwise the contract shall be terminated. Mortality rate shall be checked after every 100 ABC surgeries. If mortality exceeds the prescribed limit under applicable ABC Rules/AWBI Guidelines or due to negligence of the agency,

Municipal Corporation may impose penalty, suspend work or terminate the contract after giving opportunity of hearing.

- 4.10. The bidder shall provide surgical equipment kit, Medicines, Suture Material, Computer Stationery, & Feeding material in the ABC campus at its own cost; for which no extra payment shall be made to the bidder.
- 4.11. Payment for the ABC shall be made based on Organ Count basis, verified by the Deputy Director, Animal husbandry, Bathinda or any other person authorized by MCB. Organ Count may be re-verified by AWBI/ SAWB or State Government or any senior authority from **Society for stray Canine Birth Control (SSCBC) Bathinda**. Such payments are to be made on monthly basis.
- 4.12. After successful survey of stray dogs in a ward of MCB and subsequent verification by the MCB authorities. Payment shall be made after successful completion of ABC surgery including post operative care and re-transport the dogs from ABC campuses back to their original street/location.
- 4.13. CCTV recording of all the processes shall be carried out.
- 4.14. Tax deduction at source from the payments to the agency shall be made as per Govt. directions.
- 4.15. Agency shall be responsible for any mishap, accident or injury to any of its staff and dogs **and general public**
- 4.16. Agency will have to follow the rules & regulations/ guidelines of Punjab Pollution Control Board to destroy bio medical waste and shall be fully responsible for any irregularities.
- 4.17. Agency shall be responsible for any loss, damage or destruction of work/ infrastructure/ property including third party risk arising due to causes attributable to it, which shall be decided by Commissioner, Municipal Corporation, Bathinda whose decision in this regard will be final.
- 4.18. Agency will destroy reproductive organs of castrated dogs i.e. complete uterus with ovaries of female and pair of testicles of male only after verifying from Deputy Director, Animal Husbandry, Bathinda or his nominee as per rules.

- 4.19. Commissioner, Municipal Corporation, Bathinda will have full authority for termination of contract on any violation of the terms or report of the Deputy Director, Animal Husbandry, Bathinda about any mismanagement or irregularity in the project.
- 4.20. All project related record such as dog details (picture of the dog), date and place of catching & release of dog shall be reported to Chief Sanitary Inspector, Municipal Corporation, Bathinda on daily basis and maintained with him. Daily record of medicines administered, an anesthesia, details of team carrying out ABC & ARV to be kept for scrutinization by monitoring committee on regular basis. Detail of destroying reproductive organs shall be maintained legible by the agency and put up before the Deputy Director, Animal Husbandry, Bathinda fortnightly.
- 4.21. Veterinary doctors of the agency shall maintain complete record such as discharge reports of released dogs and their fitness details. Dogs shall be discharged only if those are found fit for release.
- 4.22. Chief Sanitary Inspector, Municipal Corporation, Bathinda shall be overall in charge of the project. Agency shall execute the work under his direct control all necessary directions shall be given by him during the execution of work and agency will be bound to work under his directions, control and supervision. The Deputy Director, Animal Husbandry, Bathinda will supervise the work technically and medically.
- 4.23. All dog catching vehicles shall have GPS tracking and the Municipal Corporation shall have access to location whenever required.
- 4.24. Geo-tagged photographs before catching, during surgery and after release shall be maintained.
- 4.25. Agency shall maintain computerized records in Excel/database format and provide soft copy weekly.
- 4.26. Municipal Corporation may require replacement of any staff found negligent or unsuitable.
- 4.27. Municipal Corporation, Deputy Director Animal Husbandry, AWBI, State Government or any authorized authority may inspect the project without prior notice.

4.28. The Contractor shall install and maintain CCTV cameras in the Operation Theatre at its own cost and provide a secure live viewing link to Municipal Corporation Bathinda and the other authority of its. The CCTV system shall operate continuously on a 24x7 basis, and any interruption in the live feed shall be rectified within 24 hours. Failure to maintain uninterrupted live access may attract penalties as prescribed in the Contract.

5. Agreement & Performance Security

- 5.1. The successful bidder shall execute and register the Agreement at its own cost.
- 5.2. Successful bidder shall submit Performance Security equal to **5% of contract value** within 15 days of issue of Letter of Acceptance/Letter of Intent (LoI).
- 5.3. Performance Security shall be 5% of the contract value in the form of an unconditional Bank Guarantee valid up to 60 days beyond project completion.
- 5.4. Failure to furnish Performance Security within the prescribed period shall result in cancellation of award and forfeiture of EMD.
- 5.5. 5% retention money shall be deducted from each running bill and released after successful completion.
- 5.6. No interest shall be payable on Security Deposits.
- 5.7. Work shall commence only after execution of agreement.

6. Manpower

- 6.1. The contractor shall deploy adequately trained personnel including:
- Registered Veterinary Doctor(s) with Veterinary Council India/State Veterinary Council
 - Para-Veterinary Assistants
 - Trained Dog Catchers
 - Driver(s)
 - Supervisor(s), wherever required.
- 6.2. All personnel shall:
- Wear uniforms and identity cards.
 - Be vaccinated against rabies.

- Comply with labour laws including minimum wages, EPF, ESI and other statutory provisions.
- No child labour shall be employed.

7. Payment Timeline

- 7.1. Bills shall be submitted every month along with all supporting documents. Payment shall be released within 30 days after verification and availability of funds.
- 7.2. Payment shall be as **per dog basis as per complete scope of work and also** in accordance with the Animal Birth Control Rules, 2023, Prevention of Cruelty to Animals Act, 1960, all directions issued by Animal Welfare Board of India (AWBI), Government of India, Government of Punjab and any amendments issued during the contract period.
- 7.3. 5% retention money shall be deducted from each running bill and released after successful completion.
- 7.4. Payment shall be made only for:

Successfully execution of ABC programme of stray dogs verified by Municipal Corporation/Authorized Agency of its only after Submission of:

- Invoice
- Vaccination and ABC registers
- GPS reports
- Photographs
- Performance certificate

Applicable statutory deductions shall be made at source. GST shall be governed by prevailing Government provisions.

8. Daily Progress Report

- 8.1. Agency should submit
 - Dogs caught
 - Male/Female
 - Pregnant
 - Surgery



- Mortality
- Released
- Vaccinated
- Ward-wise details

9. Penalty Clause

9.1. A detailed penalty schedule should be included.

Default	Penalty	
Use of expired vaccine	Immediate termination	
Incorrect reporting	₹5,000 per instance	
Vaccination of owned pet instead of stray dog	₹5,000 per case	
Failure to achieve monthly target	Achievement of Monthly Target	Payment Admissible
	90% or above	100% of the Monthly Payment
	80% to 90%	90% of the Monthly Payment
	70% to 80%	70% of the Monthly Payment
	50% to 70%	50% of the Monthly Payment
	Below 50%	No payment shall be released for the month, and the Employer may impose additional penalties or take action as per the Contract, including termination for persistent non-performance.
Animal cruelty	Immediate termination with legal action	
Absence of Veterinary Doctor	₹5,000 per day	
Deployment of untrained manpower	₹2,000 per person per day	

Note: Agency may work in Two Shifts to meet the target/timeline.

10. Performance Milestones/Target

10.1. Instead **of waiting till completion:-**

Month	Minimum Target
1 st	Survey Complete
2 nd & Onward	Minimum 1000 Dogs per Month or as per the target given by employer.

11. Labour Laws

11.1. Agency should comply with

- EPF
- ESIC
- Minimum Wages
- Labour Laws

MCB should not be liable for labour disputes.

12. Blacklisting

12.1. Agency found submitting false information or violating contract conditions may be blacklisted by Municipal Corporation Bathinda

13. Inspection & Quality Control

13.1. Municipal Corporation may inspect at any stage:

- ABC/Vaccination activities
- Vaccine stock.
- Records and reports
- Sterilized/Vaccinated animals

Any deficiencies shall be rectified immediately without additional cost.

14. Insurance

The contractor shall maintain valid:

- Public Liability Insurance
- Vehicle Third-Party Insurance
- Workmen Compensation Insurance
- Insurance for deployed manpower.



15. Safety & Statutory Compliance

15.1. The contractor shall comply with:

- Prevention of Cruelty to Animals Act, 1960
- Animal Birth Control Rules, 2023 (as amended)
- Biomedical Waste Management Rules
- Labour Laws
- EPF & ESI provisions
- Motor Vehicles Act
- Occupational Safety requirements
- Any other applicable Central/State laws.

First-aid facilities and emergency post-bite kits shall be available with every field team.

16. Contract Duration

16.1. The contract shall remain valid for a period of Six (6) months from the date of commencement of work or signing of the agreement, whichever is later.

16.2. The successful bidder shall commence the work within 30 days from the date of issuance of the Letter of Acceptance (LoA) or as directed by the Municipal Corporation, Bathinda.

16.3. The Animal Birth Control (ABC) operations, including the ward-wise survey, shall be completed within the prescribed timeline approved by the Municipal Corporation. The remaining contract period shall be utilized for post-operative monitoring, record maintenance, defect rectification, follow-up activities, and completion of all contractual obligations.

16.4. In case of unsatisfactory performance, failure to achieve prescribed monthly targets, violation of the Animal Birth Control Rules, 2023, AWBI guidelines, or any material breach of contract conditions, the Municipal Corporation, Bathinda shall have the right to terminate the contract by giving 7 days' written notice, without prejudice to any other legal remedies available.

- 16.5. The Municipal Corporation, Bathinda reserves the right to extend the contract for a further period on the same rates, terms and conditions, subject to satisfactory performance of the agency, mutual consent, administrative approval, and availability of funds.
- 16.6. Upon expiry or termination of the contract, the agency shall hand over all records, registers, photographs, digital data, reports, equipment (if any belonging to the Municipal Corporation), and other project-related documents to the Municipal Corporation, Bathinda within 15 days, without claiming any additional compensation.

17. Microchip Specifications

1. The contractor shall implant **one ISO standard RFID microchip** in every dog undergoing ABC surgery.
2. The microchip shall comply with **ISO 11784/11785 (FDX-B)** standards and operate at **134.2 kHz** frequency.
3. Each microchip shall have a **unique, non-reprogrammable 15-digit identification number**.
4. The microchip shall be supplied in a **pre-loaded sterile disposable injector** and shall be individually packed.
5. The microchip shall be **biocompatible**, non-toxic, anti-migratory, and coated with bio-compatible material to minimize movement after implantation.
6. The microchip shall have a **minimum operational life of 25 years** and shall not require any internal power source (passive RFID).
7. Implantation shall be carried out by a **registered Veterinary Surgeon** during the sterilization procedure in accordance with standard veterinary practices.
8. The contractor shall ensure that the microchip is **fully readable immediately after implantation** using a compatible universal scanner.
9. Any defective or unreadable microchip shall be replaced by the contractor at no additional cost.
10. The contractor shall provide compatible **Universal RFID Handheld Readers (134.2 kHz)** to the Municipal Corporation for verification, if specified in the tender.

18. Data Recording

The following information shall be digitally recorded against each microchip number:

- Unique Microchip Number
- Dog Photograph (Front & Side)
- Sex
- Estimated Age
- Colour & Breed Description
- Capture Location (GPS Coordinates)
- Ward Number
- Date of Capture
- Date of Sterilization
- Date of Anti-Rabies Vaccination
- Ear Notch Status
- Veterinary Surgeon's Name
- Date of Release
- Release Location (GPS Coordinates)
- Any Special Remarks (Pregnant, Lactating, Aggressive, Diseased, etc.)

19. Database Requirements

1. The contractor shall maintain a **digital database** of all microchipped dogs.
2. The database shall be searchable by:
 - Microchip Number
 - Ward
 - Location
 - Date
 - Dog Description
3. The database shall be shared with Municipal Corporation Bathinda on a **real-time basis** or at least **weekly** in Excel/CSV format.
4. Ownership of all data shall remain with the Municipal Corporation.



20. Warranty

1. The contractor shall guarantee **100% readability** of implanted microchips during the contract period.
2. If any microchip fails due to manufacturing defect or improper implantation, it shall be replaced free of cost.

21. Termination

21.1. The contract may be terminated:

- On expiry of contract period.
- By employer upon 7 days' notice.
- Immediately in case of:
 - Unsatisfactory performance.
 - Animal cruelty.
 - Use of expired vaccines.
 - Submission of false documents.
 - Failure to deploy manpower.
 - Breach of contract conditions.
 - Bankruptcy or insolvency.
 - Violation of statutory provisions.

The contractor shall continue services during the notice period unless otherwise directed.



Technical Bid

Technical Bid Form – I – Bid Particulars

s. No.	Item of Information	Response of the Bidder	
1	Name of the Bidder		
2	Address of the Bidder		
3	Name & address of the authorized representative of the bidder to whom all references shall be made regarding this Tender	Name	
		Address	
		Telephone No.	
		Cell No.	
		Fax No.	
		E-Mail ID	



Bidder:
Signature
Name Designation

Date

Company Seal

Technical Bid Form II - Letter of Technical Bid

To,

The Commissioner,
Municipal Corporation,
Bathinda

Subject: Bid Notice No- E-tender No MCB/2026-27/017 To carry out the work of ABC-ARV of stray dogs in Municipal Corporation, Bathinda.

Dear Sir,

1. With reference to the above mentioned bid notice, having examined the details given in Bid Notice uploaded on the MCB website www.eproc.punjab.gov.in for above cited work and understood their contents, we hereby offer our Bid for **"to carry out the work of ABC-ARV of stray dogs in Municipal Corporation, Bathinda"** in accordance with your above mentioned Bid Document.
2. We are hereby uploading our Bids, which include this **Technical Bid (Technical Bid Form No. I to Form V along with all the instructed annexures)** in the prescribed Forms
3. We have furnished all information and details necessary for award of work and have no further pertinent information to provide.
4. **Technical Bid**

We enclose herewith the complete Technical Bid as required by you. This includes

Technical Bid Form I to Technical Bid Form V.
5. We hereby declare that all the information and statements made in this Technical Bid are true and accept that any misinterpretation contained in it may lead to our disqualification.
6. We agree to abide by our offer for a period of **120 days** from the bid submission deadline.
7. We have carefully read and understood the terms & conditions of the Bid Document applicable to this work and we do hereby undertake to provide services as per these terms and conditions.
8. We agree to abide by methodologies of carrying out ABC surgery and census/survey and of street dogs, as per the SOP published by AWBI.
9. We agree to deploy minimum 2 teams each team consisting of minimum 01 Qualified Veterinary Doctors having collective experience of not less than 1000 ABC Surgeries of stray dogs, 02 Paravets & 4 dog Catchers and one dog van.

Certified that the Bidder is:

- (i) An NGO/agency/bidder recognized by/ registered with AWBI (Animal Welfare Board of India)/ State Animal Welfare Board. The document is attached as **Annexure-1** & Copy



of the Registration Certificate/ Trust Deed (Registration under FCRA or Society Registration Certificate or Trust Act), is attached as **Annexure-2**.

- (ii) The bidder is having experience of doing more than 2000 ABC Surgeries in Stray Dogs in the last any five years. The document (issued by concerned Urban Local Body or the Authorized Authority of Work Assigning Agency) is attached as **Annexure-3**.
- (iii) The bidder is going to deploy minimum 02 qualified Veterinary Doctors registered under The Indian Veterinary Council Act, 1986 who are having collective experience of not less than 1000 ABC Surgeries of Stray Dogs. In case of any increase in work or demand the number of Doctors will be raised as per the already approved rates.
- (iv) The bidder must have AVERAGE ANNUAL TURNOVER of Accounts for the last 3 years issued by Chartered Accountant showing minimum value of Rs 32 Lakh is attached as **Annexure-4**.

All corrections/ deletions should invariably be duly attested by the person authorized to sign the Bid documents.

Note: All the Annexures are to be submitted by the agency.

Dated this day of , 2026

Yours sincerely

Signature of Bidder :

Name :

Full Address :

Telephone No. Fax No.

Mail Id.:



Technical Bid Form III - Checklist of Documents for Technical Evaluation

Proof/ Supporting Documents to be enclosed by the Bidder in the Technical Bid	Response of the bidder
Properly filled Technical Bid Form-I with signature of authorized signatory on the bottom of each page	
Properly filled Technical Bid Form-II with signature of authorized signatory on the bottom of each page	
Documentary Proof as Annexure-1 Bidder's recognition/ registration with AWBI or SAWB.	
Documentary Proof as Annexure-2 Bidder's registration with Society Registration Act or FCRA or Trust Act.	
Documentary Proof as Annexure-3 Document for bidder's experience for conducting more than 2000 ABC Surgeries in last five years (Should be issued by Municipal Body or some other work assigning authority).	
Documentary Proof as Annexure-4 Bidder's document of AVERAGE ANNUAL TURNOVER of Accounts for the last 3 years issued by Chartered Accountant showing minimum value of Rs 32 Lakh	
Documentary Proof as Annexure-5 Bidder's Detailed Action Plan MCB & distribution of responsibilities between the consortium members if any.	
Documentary Proof as Annexure-6 Copy of MoU between the Consortium Members (applicable in case of consortium of bidders)	
<u>Bidder's Details :</u> Signature Name Designation Organization Address Date	

Note: All the Annexures are to be submitted by the agency.

Financial Bid

S. No.	Modality/ Service Component Description	Cost per dog (in Rupees)	
		In figures	In Words
A	Carrying out ward wise census/survey of street/stray dogs in Bathinda Municipal Corporation as per approved methodologies; catching of the stray dogs; transport upto the ABC campuses; pre & post operative feeding/ care of stray dogs; mass scale ABC Surgery & Anti Rabies Vaccination (ARV) as per ABC SOP published by AWBI and re-transport the dogs from ABC campuses back to their original street/location with the help of bidder's own staff etc., and inclusive of cost of machinery, equipments, medicines, anti-rabies vaccine, disinfection and other consumables, wages of staff, maintenance of infrastructure, maintenance & fuel of vehicles, micro-chip installation etc. and all other miscellaneous expenses to complete the job. The rates being quoted in this financial bid are inclusive of all the statutory taxes as applicable	Fill Rate Here ↓	-

Name of the Bidder with Stamp

Other details

Proper Address with Contact No

